

**ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
MARCH 18, 2025**

*Approved 4-8-25*

**11:30 AM - 12:50 PM**

**MH-141**

Present: Childers, Gradilla, Jarvis, Kanel, Kleinjans, Swarat, Valdez, Wood  
Absent: Mallicoat, Milligan

**I. CALL TO ORDER**

- Chair Jarvis called the meeting to order at 11:30 am.

**II. URGENT BUSINESS**

- We have to deal with the workload issue from the Research Policy Committee.
  - We will add this to the next EC agenda to discuss.
- We received amendments for UPS 300.021 regarding AI.
  - Executive Committee had an extensive discussion on this item, the discussion will continue when the Provost joins the meeting.

Q: Do we want to do a resolution about the fraternity regarding hate crimes?

A: Yes, I think we should write something.

- Chair Jarvis will create a google doc for Exec to work on the resolution. The resolution will be presented as urgent business at the Senate meeting on Thursday.
- Admin and Finance, particularly Parking is working on updating the directive on E-Scooters. My suggestion was to have them consult with the CF&B Committee.

**III. ANNOUNCEMENTS**

- (Kleinjans) Regarding UPS 10.601, Merry Lynn said she has a couple of changes, and she will send them ahead of time.

**IV. APPROVAL OF MINUTES**

- M/S/P (Kleinjans/Valdez) Motion to approve the February 25<sup>th</sup> EC minutes. Motion passed.  
4.1 EC Minutes 2-25-25 (draft)
- M/S/P (Kleinjans/Valdez) Motion to approve the March 4<sup>th</sup> EC minutes. Motion passed.  
4.2 EC Minutes 3-4-25 (draft)

**V. CHAIR'S REPORT**

- The Executive Committee went into Executive Session.

**VI. PROVOST REPORT – 12:30 PM**

- The Executive Committee went into Executive Session.

**VII. STAFF REPORT**

- No report.

## **VIII. COMMITTEE LIAISON REPORTS**

### 8.1 University Advancement Committee [Valdez], W, 3-12-25, 9:00 - 10:00 AM, Zoom

- There was no quorum at the start of the meeting, so the chair moved the Presentation on the CSUF philanthropic foundation to the first item. By the end quorum was reached and the committee approved the previous minutes. The chair then reminded the group that they had electronically voted to approve the revisions to UPS 100.300. The committee then discussed urgent business about the possible dissolving of the committee based on the recommendations by the committee on committees. There was concern about the lack of information on where the work the committee does (such as UPS revisions) would go. The committee had no objections if the work continued as a board rather than a committee or if there was clear information on which committee would then absorb the committee work.

### 8.2 Faculty Development Center Board [Valdez], F, 3-14-25, 9:30 - 11:00 AM, PLS-256

- The director gave her report with updates on ongoing FDC programs. There was substantial discussion about the embrace of AI from the FDC and better messaging regarding the inclusion of critical perspectives of AI implications. The committee then discussed several emails the chair received regarding the campus embrace of AI. They will craft an opinion question on it for the campus and developed a speaker series highlighting critiques of AI in higher education. The director then reviewed the timeline for FEID submissions.

### 8.3 Graduate Education Committee [Jarvis for Wood], F, 3-14-25, 2:00 - 4:00 PM, MH-141

- Discussed composition rules for thesis/dissertation committees in response to a question from a faculty member. Grad Studies will tell departments to have clear guidelines, but the committee didn't want to impose rules from outside.
- Committee discussed the need for more assistance for thesis reading (the step taken to make sure theses comply with regulations—a staff position).

## **IX. UNFINISHED BUSINESS**

### 9.1 New UPS 210.006 - Search Committees for Administrative Personnel

## **X. NEW BUSINESS**

- 10.1 Revisions to UPS 100.300 - Policy and Procedures for Naming of Facilities, Properties, Colleges, Schools and Academic Entities
- 10.2 UPS 320.020 - University Writing Requirements - (Discussion item)
- 10.3 Strategic Plan UPS Pain Point Survey - (Discussion item)
- 10.4 CSU Generative AI Committee Report - (Discussion item)
- 10.5 GEC Recommendations to remove barriers to Graduate Student Success - (Discussion item)
- 10.6 Peer Review Panel - Range Elevation Appeal Process - (Discussion item)
- 10.7 Voting List Part-time Constituency - (Discussion item)
- 10.8 UPS 411.200 - GE Guidelines and Procedures: New and Existing Courses - (Discussion item)
- 10.9 Rescission of UPS 230.00 Statement of Professional Responsibility - (Discussion item)
  1. Ad Hoc Committee to develop Statement of Ethics
- 10.10 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

## **XI. MEMBER ITEMS**

## **XII. ADJOURNMENT**

- M/S/P (Valdez/Kanel) Meeting adjourned at 12:50 pm.